## CONGREGATION LOAN APPLICATION



Texas District Church Extension Fund 1221 Satellite View, Round Rock, TX 78665 Phone 1-888-951-1233 Fax 512-535-1605 TexasCEF. org facebook.com/texascef

STEP 1: Congregation Information		
Name of Congregation	City	
STEP 2: Person to Contact Regarding Que	estions	
First Name	Last Name	
Primary Phone	E-mail	
STEP 3: Loan Information		
Total Project Cost:  Less Cash from Congregation:  Amount of Loan: \$  Describe how the loan proceeds will be used:	Requested Loan Term:	years
STEP 4: Signatures		
Signature of Congregation President/Chairman	Printed Name	Date
Signature of Senior Pastor	Printed Name	Date

## **Instructions**

Submit this application to Texas CEF together with:

- 1. The most recent five years' annual financial statements.
- 2. The current year's budget.
- 3. The current year-to-date financial statements.
- 4. Balance sheets for the most recent year end and month end.
- Statistical information for each of the last five years(may be omitted if all annual statistical reports have been filed with LCMS International Center):
  - a. Average worship attendance.
  - b. Baptized membership.
  - c. Communicant membership.
  - d. Number of new members added.
- 6. Current copies of:
  - a. Constitution
  - b. Bylaws
  - c. Certificate of Fact

Note: Usually the financial report submitted to the church council/board of directors that shows a reasonable level of income and expense will meet our needs. If a balance sheet is not prepared regularly a list showing the amounts in each bank account, savings account, investment and loan payable will be acceptable.

This application and related documents may be submitted electronically to Jones@TexasCEF.org, or mailed to Texas District Church Extension Fund, 1221 Satellite View, Round Rock, TX 78665.

Questions should be addressed to: Becca Jones, Executive Director 636.390-3316 (cell) 888.951-1233 x 211 (toll free) Jones@TexasCEF.org

Through investments from Texas District LCMS congregations and their members, Church Extension Fund will be the preferred financial resources partner for district ministries focused on multiplying followers of Jesus.